**留学生请假表**

**Application Form for Leave**

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| **姓名：****Name** | **学号：****Student No.** |
| **国籍：****Nationality** | **经费类别** **Scholarship Type:** |
| **所在院系：****Department** |
| **导师：****Supervisor** |
| **请假时间Date:** 从from 年/y 月/m 日/d 至to 年/y 月/m 日/d**请假种类Category:** 公假business leave 病假sick leave 事假personal affair leave**具体事由Reason in details:** **学生签字Signature：**  |
| **导师意见Supervisor’s Comments：** **导师签字Supervisor’s signature****学院公章School stamp：** |
| **国际学院意见 International College** **审批人签字：** **日期：** |

Please submit the form to Ms. Rui ZHANG of International College in R 228, Old Library **for final approval**.